



## **African Caucus 2024**

### **“Facilitating Intra-African Trade: Catalyst for Sustainable Economic Growth in Africa”**

**August 1-3, 2024, Abuja, Nigeria**  
**Congress Hall, Transcorp Hilton**  
**Abuja, Nigeria**

## **INFORMATION NOTE**

### **INTRODUCTION**

*Under the leadership of His Excellence, the President of the Federal Republic of Nigeria, Bola Ahmed Tinubu, GCFR, and the entire people of the Federal Republic of Nigeria wishes to extend a warm welcome to you to the 2024 African Caucus Meeting, scheduled to take place in Abuja, Nigeria, from August 1-3, 2024.*

*This meeting is hosted by the Honourable Minister of Finance and Coordinating Minister of the Economy, Wale Edun, OFR who is the Governor of the International Monetary Fund (IMF) and the World Bank Group (WBG) for the Federal Republic of Nigeria and Chair of the 2024 African Caucus.*

*Please refer to the general information provided below for assistance in planning your trip to Abuja for your participation at the 2024 African Caucus Meeting.*

*More detailed information can be found on the website of the 2024 African Caucus Meeting below:*

*[africancaucusmeeting2024.com.ng](http://africancaucusmeeting2024.com.ng). The Secretariat can also be reached on [secretariat@africancaucusmeeting2024.com.ng](mailto:secretariat@africancaucusmeeting2024.com.ng).*

## GENERAL INFORMATION ON NIGERIA

- Nigeria is a multi-ethnic and culturally diverse federation of 36 autonomous states and the Federal Capital Territory, endowed with vast natural resources such as petroleum, limestone, tin, columbine, coal, led, marble, graphite, etc.
- Nigeria's population is estimated to be 229 million with Abuja as its capital. English is the official language of Nigeria while the most widely spoken local languages are Hausa, Yoruba, and Igbo.
- Nigeria has an estimated 250 ethnic groups, each inhabiting a territory that it considers to be its own by right of first occupancy and inheritance. There are beautiful tourist sites across the regions. For Abuja, we have the Zuma Rock, Jabi Lake, etc.
- Abuja, the Federal Capital Territory of Nigeria is located in the North Central part of the country, and is bounded by Kaduna State on the north, on south-east with Nasarawa State, on the south-west by Kogi State and on the west by Niger state.

## ABUJA WEATHER

- Using the Köppen climate classification, Abuja features a tropical wet and dry climate. The FCT experiences three weather conditions annually; a warm and humid rainy season, a blistering dry season, a brief interlude of harmattan occasioned by the northeast trade winds, that are often associated with dust haze, intensified coldness and dryness.
- The rainy season begins from April and ends in October, with daytime temperatures range from 28 °C (82.4 °F) to 30 °C (86.0 °F) and nighttime lows hover around 22 °C (71.6 °F) to 23 °C (73.4 °F). In the dry season, daytime temperatures can soar as high as 40 °C (104.0 °F) and nighttime temperatures can dip to 12 °C (53.6 °F).
- Rainfall in the FCT reflects the territory's location on the windward side of the Jos Plateau.

## REGISTRATION

- Delegates attending the meeting are required to confirm their attendance by register online using the link below to enable the Secretariat prepare identification badges for the meeting, logistics and for security purposes.

**<https://africanaucusmeeting2024.com.ng/registration>.**

- Delegates are required to present their passport and any other identification document at the accreditation centre to collect their meeting badges.
- Please note that the deadline for registration was extended from **July 15<sup>th</sup>** to **July 22<sup>nd</sup>, 2024**.

## ENTRY FORMALITIES – VISA AND IMMIGRATION REQUIREMENTS

- All participants must hold a valid passport or legal travel documents with a minimum validity of **SIX (6)** months beyond the intended visiting period.
- Delegates are encouraged to submit their visa applications in their home country, if a Nigerian Embassy is present.
- Delegates that require visa on arrival should apply early.
- To obtain the visa on arrival, participants should use the following link: <https://voa.immigration.gov.ng/> and are required to produce and present both invitation letter and visa letter to the immigration authorities. Participants will bear the cost of Visa Issuance.

## VENUE OF THE 2024 AFRICAN CAUCUS

- The meeting will be held at the Congress Hall of Transcorp Hilton, Abuja, Nigeria, N0:1 Aguiyi Ironsi St, Maitama, Abuja, Federal Capital Territory.
- The Hotel is set on picturesque landscaped gardens and sits at the heart of Nigeria's FCT and Abuja's commercial district. It is less than three kilometers from Abuja National Mosque and Millennium Park, and within 20 minutes of the city center. With an on-site casino, handicraft market, airline kiosks, 24-hour fitness center, and outdoor pool, you are sure to have a memorable conference and stay in Abuja.
- The Cocktail which is on the first day of the meeting will be held at the same Congress Hall, Transcorp Hilton.
- The Secretariat will be located at the Transcorp Hilton Hotel to assist you if needed.

## AIRPORT PROTOCOL AND LOGISTICS

- A protocol team will be on ground to receive delegates upon arrival.
- A dedicated meeting protocol desk labeled with the African Caucus 2024 banner, will be available at both the Murtala International Airport, Lagos and the Nnamdi Azikiwe International and Domestic Airports in Abuja.
- There will be free transportation from the Murtala International Airport in Lagos to the domestic airports for delegates arriving via Lagos.
- There will be free transportation to the official hotels for all participants upon arrival at the Abuja airports. In this regard, participants are required to provide their travel itinerary and full flight details by providing the information requested on the website before July 15, 2024.

## TRANSPORTATION

- PICK UP AND DROP OFF service will be provided between designated hotels to the meeting venue. Please, look out for shuttles with African Caucus Logo.
- Only Heads of Delegation will be provided with dedicated cars.
- Ground transport from the meeting venue to the hotel and vice versa will be provided for in-meeting movements. Cars will leave an hour and half before the meeting starts. and pick participants up after the meetings.
- Transportation will only be available at the designated hotels listed below.

## ACCOMMODATION

- All participants are kindly requested to contact designated hotels directly to arrange, confirm and guarantee their bookings. Participants will be responsible for all accommodation cost.
- Negotiated rates are available to participants within the specified period for rooms booked at the hotels listed below:

### **Hotel Partners of African Caucus 2024**

1. Transcorp Hilton:
  2. Fraser Suits: <https://shorturl.at/INS16>
  3. Abuja Continental Hotel: [Federal Ministry of Finance](#) or email: [@reservations](#) code: **FMFGRP**
  4. The Palms Hotel: [thepalmshotelabuja.com](http://thepalmshotelabuja.com) discount code: **CBN2024**
  5. Chelsea Hotel:
  6. Summerset Hotel: for reservations via WhatsApp, send request to **+971559672611** or email: [maitamares@summersetcontinentalhotel.com](mailto:maitamares@summersetcontinentalhotel.com)
  7. Rockview Hotel: Booking code - **RVHAFRICAUCUS2024**
  8. Stratton Hotel: To book, send a mail to - [reservations@strattonhotelasokoro.com](mailto:reservations@strattonhotelasokoro.com) @ **20% discount**
  9. Kapital Klub & Apartments: [info@kkapartments.com.ng](mailto:info@kkapartments.com.ng) code: **Africancaucus@KK24**
- Please use the above respective negotiated link for booking/reservations. For hotels that provided code, kindly enter the code/coupon on the hotel's link provided. You can also send email where required.
  - To benefit from the above hotels rates and the rooms blocked by the hotels, participants must make their reservations before **July 15<sup>th</sup>, 2024**. All hotels not booked on or before this date will be released.

## MEETING LANGUAGES

- The working languages of the African Caucus 2024 are English, French, Portuguese, and Arabic.
- All official sessions will have interpretation in the 4 languages above.

## BADGES

- Participants attending in person will be required to show a valid meeting tag to gain access to the venue and meeting rooms.
- African Caucus 2024 meeting tags will be issued at the registration desk at Transcorp Hilton on August 1st and 2nd, 2024. We advise wearing them at all times for easy identification. In case of loss, participants should report it immediately.

## HEALTHCARE

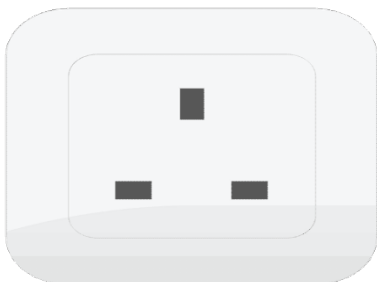
- A medical team will be available onsite throughout the meetings. An Ambulance Service and Clinic will also be available to attend to emergency cases.

## CURRENCY

- The local currency is the Naira which comes in denominations of three coins (50k, ₦1, and ₦2), eight banknote denominations (₦5, ₦10, ₦20, ₦50, ₦100, ₦200, ₦500, and ₦1000).
- Credit/debit cards (Visa, MasterCard etc.) are accepted by most establishments. Foreign currencies can be exchanged at the airport, the meeting venue and at registered Bureau de Changes. Please contact the secretariat for guidance ([secretariat@africancaucusmeeting2024.com.ng](mailto:secretariat@africancaucusmeeting2024.com.ng))

## TIME ZONE AND ELECTRICITY

- Local Time: Nigeria observes West Africa Time (WAT), which is one hour ahead of Coordinated Universal Time (UTC+01:00), year-round as standard time.
- Electricity in Nigeria is generated through thermal and hydropower sources. The main source of electricity generation comes from fossil fuels especially gas which accounts for 86% of the capacity in Nigeria with the remainder generated from hydropower sources.
- In Nigeria, power plugs and sockets (outlets) of type D and type G are used with the primary power outlets being type G. The standard voltage is 230 V at a frequency of 50 Hz. Three (3) headed pin attachment plugs are in use.



- Please bring a universal adapter for your laptop and other electronic devices, if necessary.

## RESTAURANTS, CAFES AND SHOPPING MALLS

- There are several good restaurants, cafes, shopping places among others.

### I. Restaurants

Restaurants	Address
<b>1. Chinese/Oriental Restaurants</b>	
▪ Chop Sticks	56, Mississippi Street, Maitama
▪ Woks and Koi	Second Floor, Silverbird Entertainment Centre, Central Business District
▪ Wakkis	Plot 171 Aminu Kano Crescent, Wuse II
<b>2 Continental Restaurants</b>	
▪ Dunes Restaurant	44 Aguiyi Ironsi way, Maitama
▪ Al Basha (Lebanese)	11 Cassandra St, off Usuma St, off Ghana St, Maitama
▪ Vanilla	28 Pope John Paul 11 Street, Maitama
▪ City View Restaurant and Grill	Imperial Bakery Complex, 7 Capetown Street, Off IBB Way Zone 4, Abuja
<b>3 Indigenous Restaurants</b>	
▪ Jevinik Restaurant	494, Bangui Street, Off Adetokunbo Ademola Crescent, Wuse II
▪ Nkoyo	Cedi Plaza, 264 Tafawa Balewa Way, Central Business District
▪ Bio Bak	Plot 1274, Nkwere Crescent, AMAC, Garki
<b>4 Fast Food</b>	
▪ Drumsticks	32 , Aminu Kano Crescent, Wuse 2,
▪ Southern Fried Chicken	Adetokunbo Ademola Crescent, Nitel Junction, Zone 2, Wuse
▪ KFC	27 Aminu Kano Cres, Wuse 2, Abuja
<b>5 Cafes</b>	
Tullip	75, Aminu Kano Crescent, Wuse II.
Bamboo	3 Salt Lake Street Off Gana Street Maitama.
Dunes Cafe	44 Aguiyi ironsi way, Maitama

### II. Shopping Malls/Supermarkets

Names	Address
Cedi Plaza Mall	264 Tafawa Balewa Way, Central Business District
Shoprite Mall	Silverbird Entertainment Center, by Musa Yar'Adua Center
Jabi Lake Mall	Bala Sokoto Way, Jabi
Sahad Stores	786 Tafawa Balewa Way, Central Business District, beside CBN HQ

### III. Markets

Market	Location
Wuse Market	Zone 5, Wuse District
Garki Market	Garki 11 District
Maitama Fruit Market	Maitama

For additional details regarding the meeting, please refer to the [africancaucusmeeting2024.com.ng](http://africancaucusmeeting2024.com.ng), alternatively, you can reach out to the officers listed below for more details about the meeting.

#### SECRETARIAT CONTACT INFORMATION

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